**Export Development Canada**

**Carl Burlock**

**Executive Vice-President & Chief Operating Officer**

**December 2023**

**Travel expenses**

| Reference number | Purpose of travel | Travel Start Date | Travel End Date | Places visited | Air Fare | Other Transportation | Lodging | Meals & Incidentals | Other expenses | Total amount |
|---|---|---|---|---|---|---|---|---|---|---|
| T-2023-12-2000-699379-01 | Representation/Operational Meetings | 2023-11-19 | 2023-11-23 | Toronto, ON | $ 262.95 | $ 80.00 | $ 1,240.92 | $ 390.20 | $ 44.86 | $ 2,018.93 |
| T-2023-12-2000-699622-01 | Business Development | 2023-11-30 | 2023-12-01 | Montreal, QC | $ 213.57 | $ 37.11 | $ 236.82 | $ 34.60 | | $ 522.10 |
| | | | | | | | | | | |
| **Total travel** | | | | | | | | | | **$ 2,541.03** |

**Additional comments:**

**Hospitality expenses**

| Reference number | Purpose of hospitality activity | Date of hospitality activity | Municipality where the hospitality activity took place | Name of the commercial establishment or vendor | Attendees (EDC): | Attendees (guests): | | | | Total amount |
|---|---|---|---|---|---|---|---|---|---|---|
| H-2023-12-2000-699620-01 | Business Development | 2023-11-30 | Ottawa, ON | 1 Elgin Restaurant | 2 | 1 | | | | $ 132.01 |
| H-2023-12-2000-80086916-01 | Business Development | 2023-09-14 | Ottawa, ON | EDC Kitchen | 2 | 2 | | | | $ 8.00 |
| H-2023-12-2000-80086916-02 | Business Development | 2023-08-29 | Ottawa, ON | EDC Kitchen | 1 | 2 | | | | $ 8.00 |
| H-2023-12-2000-80086916-03 | Business Development | 2023-09-13 | Ottawa, ON | EDC Kitchen | 5 | 4 | | | | $ 8.00 |
| H-2023-12-2000-80088101-01 | Operational Meeting | 2023-10-25 | Ottawa, ON | EDC Kitchen | 23 | 0 | | | | $ 30.00 |
| H-2023-12-2000-80089089-01 | Business Development | 2023-11-09 | Ottawa, ON | EDC Kitchen | 1 | 1 | | | | $ 13.00 |
| H-2023-12-2000-80089847-01 | Business Development | 2023-12-05 | Ottawa, ON | EDC Kitchen | 3 | 3 | | | | $ 12.00 |
| | | | | | | | | | | |
| **TOTAL HOSPITALITY** | | | | | | | | | | **$ 211.01** |
| | | | | | | | | | | |
| **Total :** | | | | | | | | | | **$ 2,752.04** |

**Additional comments:**